

Standard: <i>Client Assessment Report</i>	
Issue Date: May 5, 2000	Standard ID: <i>S-QA-130</i>
Supersedes: February 28, 2000	Rev/Change 2.0

1. Purpose: To report the project Client Assessment scores.

2. Creating Procedures:

P-QA-080 - Client Assessments

3. Contents:

- a) **Project:** project name/ID
- b) **Customer:** customer name
- c) **Report Date:** date report generated
- d) **Assessment:** the date the assessment was conducted. (One entry for each Client Assessment form completed, even if the date was the same.)
- e) **Score:** the scale rating, from 1 to 10. (See section 12 of the Client Assessment Form, S-QA-050)
- f) **Average:** the average of all the scores to date.

4. Format:

Following Page

5. Notes: N/A

CLIENT ASSESSMENT REPORT

For

PROJECT _____

Customer: _____

Report Date: _____

<u>ASSESSMENT</u>	<u>DATE</u>	<u>SCORE</u>	<u>AVERAGE</u>
1.	_____	_____	N/A
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

QA Specialist: _____

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